

Ribchester St Wilfrid's PTFA.

Minutes of the meeting held 6th November 2018.

Present, TI, SD-G, RB, JC & MW

Christmas Fair. December 5th 5-7.30pm.

- Raffle to include 2x gift voucher for Future Sound for a music lesson. 2X tickets for the Cheese & Wine Evening. OBH to be asked to make up a hamper.
- Father Christmas, lots of presents already acquired.
- Elfridges, ask Suzie Talbot.
- Tombola, Donations off parents, SD-G to ask for a text to be sent out.
- Sweet treats, Amy Polka Pops to be asked if she would be interested in a stall. Sweet cones also to be made.
- Crafts, Badge maker & Mirrors.
- Secret Present stall. Presents can be wrapped in bags, ask Adele if she would mind running this stall.
- Story Tent-Drape a sheet up to create a tent, include cushions and bean bags inside. Quite place with fairy lights. Popcorn while the children have a story read to them.
- Other games could include; Christmas karaoke, treasure hunt for candy, Help! Santa's lost his reindeer, Anagram to solve.
- Food & Drink. Winter Punch, Tea & Coffee. Free cordial for the kids. Ask for donations of mince pies. Joanne to ask Sue if she could do a turkey again for turkey muffins. Need Muffins, Cranberry & Stuffing. Also a vegetarian option.

Christmas Party. This year school would like to encourage an environmentally friendly Christmas Party therefore there will be no crackers. The children may make some form of cracker on Decoration Day. 4 large boxes of celebrations are to be provided by the PTFA and also 4 selection boxes for prizes. SD-G to ask Mrs C if they would prefer to use the PTFAs table cloths or get banquetting roll. Also need to know if juice cartons are required.

Garden Update. Viki was unable to make the meeting to provide us with an update.

All gardening funds are being deposited into the PTFA account. This is to be monitored by SD-G and all incomings and outgoings will be documented. All expenses will be covered through this fund on production of receipts.

Gemma Holden very kindly made a donation to the school at the end of the last school year. This has been acknowledged with a thank you card. The donation has been added to the garden fund and the idea of an engraving on a bench was put forward.

Santander Account. Jason Robinson has been given the most recent statement and he will contact the bank to have this account closed as charges are being applied and the account is no longer in use.

Cheese & Wine Tasting Evening. The Parochial Hall has been booked. The Wine Shed have been booked to do the Wine Tasting session. Live entertainment is being sourced with a few options available. Matthew to source the cheese, preferably FOC. SD-G to design poster & Tickets, Jo C to provide a blurb.